



Client Relations Manager — NonDoc Media, LLC

Duration: September – February 2017 contract, with extension based on results

Pay: Relative to experience

NonDoc.com seeks a Client Relations Manager to lead advertising sales, donor relations and marketing efforts. Ideal candidates should have excellent verbal and written communication skills, an interest in independent journalism and an affable nature. Contract will last six months, with an extension and salary adjustment based on results. Position will focus on growing advertising sales and community support. Flexible hours.

Desirable skills include:

Sales experience

Marketing experience

Client-relations experience

Graphic design

Social media management

Journalism experience

Position can be full-time or part-time based on applicant's circumstances.

To apply:

E-mail cover letter, résumé and up to two creative samples in any medium to Editorial@NonDoc.com.

Deadline: August 31, 2017

About NonDoc.com:

NonDoc is a journalism website based in Oklahoma City. NonDoc strives to be an independent forum for public discourse which values responsible reporting, intelligent analysis and sharp humor. We publish diverse, interesting voices while serving as “a filter” and not a funnel, highlighting quality work from local and national sources while providing extra information and insight when possible.