

NONDOC

Based in Oklahoma City, NonDoc Media seeks a full-time education reporter to assist with and grow operations of NonDoc.com, a responsible public forum for news and commentary that received more than 1 million views in 2019 and was named “best website” by the Society of Professional Journalists’ Oklahoma Chapter for a second year in a row. So far in 2020, our website traffic is up more than 60 percent across the board.

Qualified applicants will possess at least two years’ experience in professional journalism and must exhibit proficient language and computer skills. Familiarity with WordPress is a plus, and AP style and grammar rules are required knowledge.

This position will report about Oklahoma's education system and the challenges faced and adjustments made amid the pandemic. The journalist will be required to produce content for a digital publication that values photography, multimedia and social media elements.

Position: Education Reporter (nine-month initial contract)

Salary: \$3,700 / month (broken down by month)

Benefits: Monthly health insurance stipend; travel reimbursement; flexibility

Job Duties: Under the guidance of NonDoc's editor in chief and managing editor, the education reporter will lead coverage of Oklahoma's education sector and how it has been affected by COVID-19. This position is expected to produce weekly content related to how Oklahoma's education system is dealing with and adjusting to the COVID-19 pandemic. The reporter will be expected to cover various public meetings, dig into all facets of the education realm and travel Oklahoma at times to understand various communities. All employees of NonDoc Media are expected to assist with organizational events.

To apply: Send a cover letter, a resume, at least two writing samples and any other relevant work samples to Editorial@NonDoc.com.

Application Deadline: Thursday, Aug. 20, 2020.

Preferred Start Date: September 2020.